

MANDATORY ADVISING AND DISMISSAL PROCEDURE

PROBATION

Scholastic action is determined on the basis of cumulative GPA. When a student's cumulative GPA drops below 2.0, the registrar takes scholastic action by placing the student on probation. Students will not be placed on probation until they have attempted six or more credit hours. Whenever students subsequently attain a cumulative GPA of at least 2.0, they are removed from probation.

Scholastic actions are determined on the basis of quarter hours computed in the Office of the Registrar. Since credit hours for transfer, proficiency, and grades of M, P, and I are not used in computing quarter and cumulative averages, they are not considered in determining scholastic action.

Students who are on probation must have their advisor's approval of their course selection before they register for classes. Advisor approval is also required for all drop-add transactions. The student's course load may be limited if the advisor feels such a restriction is necessary. The advisor may also require the student to complete counseling, remedial work, and course repeats; restrict enrollment; and complete other steps.

DISMISSAL FROM THE UNIVERSITY

Students who remain on probation for two quarters may be dismissed from the university for unsatisfactory academic performance. Dismissal action is taken by the chief academic officer of the college, school, or division to which the students are assigned, in consultation with the head of the respective program unit or the academic advisor. In taking dismissal action, the academic officer will generally consider the student's progress toward meeting degree requirements, as well as overall academic performance.

Recommendations for dismissal should originate in departmental offices and be approved by department chairs. Department chairs should forward recommendations for dismissal to the dean of the college.

Notice of dismissal from the university will be sent directly to the student by the dean of the college.

Authority: Minutes of the Executive's Meeting, Oct 18, 1988

Revised: To reflect current university policy, Jan 2, 2009