## Security Procedures for the Russ and Joshi Centers

Effective with the start of spring quarter on Monday, March 31, 2008, new security procedures will be implemented for access to the Russ and Joshi Centers to increase personal and building security. The public access doors will be locked in both buildings according to the schedule listed below. The public access doors in Russ are the two main doors located in the lobby. The public access doors in Joshi are the two main doors located on the west side of the building on the 1st and 2nd floors and the smaller door located on the north side in the stairwell between the 2nd floor and the 1st floor.

The Student Union public access doors and the tunnel from the Student Union to the main campus are presently being locked according to the same schedule. Because the tunnel from Joshi to the Student Union must remain open as required by fire code, this action to lock the Russ and Joshi public access doors will effectively isolate the Student Union and the Russ and Joshi Centers from the rest of the campus.

The two main lobby doors in Russ and the three public access doors in Joshi will be locked and unlocked on the following schedule:

OPENED: 7:00 a.m. M-F, 8:00 a.m. Sat, 10:00 a.m. Sunday LOCKED: 11:00 p.m. every day

Holidays will be on a Sunday schedule. The Student Union building managers will provide this service for the College of Engineering and Computer Science.

During the times the buildings are locked, access will be available by using the card swipe locations at the south lobby main door to Russ and at the west side 1st floor main door to Joshi. Faculty, staff, and students (who are registered for a CECS course) should have card swipe access.

It will be very important to become familiar with these procedures and remember to carry your Wright 1 Card with you at all times, especially if you will need access to Russ or Joshi when the buildings are locked. There will be no other way to gain access to these buildings when they are locked.

Authority: Dean, February 11, 2008