

# EMERGENCY RESPONSE PROCEDURES

## Russ and Joshi Centers

### PURPOSE

The primary purpose is to provide procedures and guidance to follow in the event of an emergency in the Russ Center or Joshi Center.

### PROCEDURES AND GUIDANCE

In the event of any emergency of any type during the day or after hours the individual who discovers the emergency should immediately call the Campus Police (2111 or 911 from a campus phone or 937-775-2111 from a cell phone). Also, refer to the College Emergency Contact List.

Examples of emergencies might include personal security such as a person with a gun; suspicious activity; bomb threats; explosion in a lab; release of hazardous material; a water leak; or a medical emergency. This is not intended to be a complete listing of possible emergencies but a few examples for guidance. Please also see the Additional Emergency Response Information paragraph below.

### ADDITIONAL EMERGENCY RESPONSE INFORMATION

The university "Emergency Action Plan – Quick Reference" can be found on the first few pages of the campus phone book or on-line as listed below. This document should be reviewed by faculty, staff, and students so they know how to respond in an emergency.

[http://www.wright.edu/admin/bpra/em/docs/EmergencyActionPlan\\_Dayton.pdf](http://www.wright.edu/admin/bpra/em/docs/EmergencyActionPlan_Dayton.pdf)

### LOCATIONS OF EMERGENCY RESPONSE EQUIPMENT IN THE RUSS AND JOSHI CENTERS

**AED UNITS** - Automated External Defibrillator (AED) units are located in the Russ Center near the first floor elevators and in the Joshi Center on the 2<sup>nd</sup> floor in the hallway near the restrooms. An AED is a computerized medical device that uses voice prompts, lights, and text messages to tell you the steps to take in an emergency. It can check a person's heart rhythm, recognize a rhythm that requires a shock, and advise the rescuer when a shock is needed. If you use an AED follow the instructions on the AED. NOTE: If an AED is removed from its mounted location, an alarm will be activated that will automatically notify University Police.

**EMERGENCY AND COURTESY PHONES** - Locations of emergency phones and courtesy phones are listed on page 2 of this procedure. Please note that there are no emergency phones located in the Joshi Center. Courtesy phones, and phones in all Russ and Joshi classrooms, hallways, many offices, and some labs have stickers with Campus Police emergency numbers.

## EMERGENCY RESPONSE PROCEDURES Russ and Joshi Centers

<b>ENGINEERING &amp; COMPUTER SCIENCE RUSS EMERGENCY PHONES</b>		
LOCATION	NUMBERS	TYPE
Tunnel near Student Union elevators	7387	Emer
Basement between rms 004 & 006	7869	Emer
46ECS	7388	Elev
47ECS	7389	Elev
1 <sup>st</sup> fl Lobby near elevators	7377	Crtsy
1 <sup>st</sup> fl Lobby near rm 142	7385	Emer
Hallway between rms 115 & 116	7384	Emer
Hallway between rms 150 & 151	7386	Emer
1 <sup>st</sup> fl near printers in 152 area	5084	Crtsy
2 <sup>nd</sup> fl between restrooms	7383	Emer
Hallway near rm 245	7382	Emer
2 <sup>nd</sup> fl near north stairwell	5029	Crtsy
3 <sup>rd</sup> fl between restrooms	7380	Emer
Hallway near rm 343	7381	Emer
4 <sup>th</sup> fl between restrooms	7378	Emer
Hallway near rm 432	7379	Emer
NOTE: There are no emergency phones located in the Joshi Center.		
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