

WRIGHT STATE UNIVERSITY GRADUATE SCHOOL

Graduate Course Permission

Undergraduate students at Wright State University may, under certain circumstances, take graduate courses for graduate or undergraduate credit. Students must complete the attached Graduate Course Permission Form and obtain all required signatures. In addition, students must indicate the type of credit (undergraduate or graduate) to be granted. **Changes cannot be made to the type of credit selected after the course(s) have been completed.** Students must submit Graduate Course Permission forms prior to each term in which they wish to register for graduate courses.

To be eligible for graduate course permission, students must meet all of the following qualifications:

- Pursuing an undergraduate degree at Wright State University*
- Senior status
- 3.0 cumulative grade point average on all undergraduate work completed at Wright State University
- Undergraduate advisor's approval
- Permission of the chair of each department in which graduate credit is desired

If students have studies in progress at the time graduate course permission is requested, any approval of the application is provisional and based upon meeting all of the required standards at the end of the current quarter. Graduate course permission will be revoked upon failure to meet these standards.

Combined degree program option

Students pursuing both the bachelor's and master's degrees in the same discipline at Wright State, or students under partnership agreements pursuing bachelor's degrees at other institutions and master's degrees at Wright State, can participate in the combined-degree program. For a student enrolled in a combined-degree program, a maximum of 12 semester credit hours or 18 quarter credit hours can be used to satisfy both the bachelor's and the master's degree requirements. See the Graduate School Policies and Procedures Manual for details.

Students must fill out the form on the reverse side, obtain all signatures as indicated on the form, and return the form to the Graduate School. After reviewing the form, the students' grade point average, and hours earned, the Graduate School will advise the students whether their request is granted. Graduate course permission forms must accompany the proper registration forms to the Registrar's Office.

**Undergraduate students already possessing a bachelor's degree are eligible to apply as non-degree graduate students and are not permitted to register under this policy.*

**WRIGHT STATE UNIVERSITY
APPLICATION FOR GRADUATE COURSE PERMISSION**

Date Submitted _____ University ID _____

Name _____
Last First Middle

Present Address _____
Street City
Phone Number (_____) _____
State Zip Area Code

Undergraduate Major _____ Intended graduate major (if applicable) _____

Quarter in which you wish to register for graduate course work _____

Graduate course(s) in which you wish to register (**Indicate (G) for graduate or (U) for undergraduate credit**):

	G U	G U
_____	() ()	() ()
_____	() ()	() ()

Application approved by:

Undergraduate Advisor: _____
Signature

Chair of each department in which credit is desired:

Signature Signature Signature

Note: To be eligible for senior permission the student must have:

- a. Senior status
- b. 3.0 cumulative grade point average for all undergraduate work at Wright State
- c. Pursuing an undergraduate degree at Wright State University

_____ **DO NOT WRITE BELOW THIS LINE** _____

Accumulated Hrs _____ Grade Point Average (GPA) _____ GPA (major) _____

Signature: _____ GRANTED DENIED
Graduate School Authorized Signature

Date _____