

Prior Learning Assessment

To comply with the university's Prior Learning Assessment policy, the Computer Science and Engineering department will follow the process below. Please read the policy (<https://policy.wright.edu/policy/3220-prior-learning-assessment-policy>) prior to contacting the department.

The department of Computer Science and Engineering will consider a Prior Learning Assessment for any of the undergraduate courses offered. The majority of the courses use the exam option. It may require multiple exams and multiple labs to demonstrate proficiency.

You must be enrolled and registered at Wright State to earn course credit.

Step 1. Review course syllabus and learning outcomes with your advisor.

Step 2. If you meet the learning objectives, write a summary statement explaining how the learning outcomes were satisfied. This may include sample work. Submit the summary and PLA form to the undergraduate program director.

Step 3. The undergraduate program director will refer you to the faculty member teaching the course. You will need to set an appointment with the faculty member. The faculty member will review your summary statement and discuss the feasibility of earning credit based on your previous experiences in the subject area.

Step 4. If you continue to pursue the PLA, the CSE Department chair will review the PLA request, and, if approved, you will be notified to pick up the form and carry it to the bursar's office for payment.

Step 5. Once the payment is processed, contact the faculty member to arrange a time to complete the assessment. Administration of test and evaluation of final portfolios shall be in the scheduled final exam week. At the faculty members sole discretion other evaluation times can be established. If you are submitting a portfolio, submit it to the faculty member you are working with when it is completed.

Step 6. Once you have completed the required assessment, the faculty member will evaluate your work and send the results of the evaluation to the department.

Step 7. The department will notify you of the outcome of the assessment. If you pass the PLA assessment, your completed form is routed to the Registrar to post credit on your transcript. Note that credit is posted at the end of the semester.

Credit will be posted the end of the semester. It will be denoted as "CR".